

# UOB-KAY HIAN HOLDINGS LIMITED

(Incorporated In The Republic Of Singapore)  
Company Registration No. 200004464C

## Letter to Shareholders

9 April 2020

Dear Shareholder

### **(1) Annual General Meeting 2020**

We are pleased to enclose the Notice of the Annual General Meeting (“AGM”) of the Company which will be held at the Boardroom, 8 Anthony Road, Singapore 229957 on Tuesday, 28 April 2020 at 5.30 p.m. The agenda is set out in said notice.

As part of Singapore’s measures to deal with the COVID-19 pandemic, the Government has on 27 March 2020 issued the Infectious Diseases (Measures to Prevent Spread of COVID-19) Regulations 2020. These regulations limit physical attendance for events such as our upcoming AGM to no more than 10 individuals in total and require us to impose safe distancing measures for everyone during the meeting.

As everyone’s safety and well-being are of utmost importance and also the likelihood, because of present regulatory restrictions as may be supplemented or updated with other relevant Covid-19 safe distancing measures, no shareholder may be allowed to attend in person even if the shareholder had made it to the physical address for the AGM, alternative steps have been taken so that **you are able to attend the AGM via webcast** and to ensure that shareholders’ rights and entitlements are not compromised by current necessary restrictions.

We will be providing to shareholders the following options:

#### **(a) Opportunity to ask questions**

Shareholders may and are encouraged to submit questions RELATED and RELEVANT to the resolutions to be tabled for approval at the AGM via our website at <https://www.uobkayhian.com/agm2020.html>. Alternatively, shareholders may submit their questions by completing and returning the Request/Questions Form (the “Form”) enclosed. All questions must be submitted and received by us by 2.00 p.m. on 23 April 2020. We will endeavour to reasonably address substantive queries during the AGM proceedings.

#### **(b) Witness the AGM**

Shareholders will be able to watch the proceedings through a live webcast via their electronic gadgets such as mobile phones, tablets/laptops or computers. To access the webcast of the AGM proceedings, please check our website at <https://www.uobkayhian.com> closer to the date of the AGM for the link to watch the AGM proceedings.

#### **(c) Right to Vote on the Resolutions to be passed at the AGM**

Shareholders who wish to vote have to submit their proxy forms in advance and appoint the “Chairman of the Meeting” as their proxy. The proxy forms must be deposited or received by us through mail at the registered office of the Company at 8 Anthony Road #01-01, Singapore 229957 not less than 72 hours before the time appointed for holding the AGM. To vote on any or all of the resolutions at the AGM, you are encouraged to send in your votes in advance by completing the enclosed proxy form.

### **(2) Annual Report 2019 and Addendum to Shareholders dated 9 April 2020 and Questions related to Resolutions at AGM**

We wish to inform you that our Annual Report 2019 (“Annual Report”) and Addendum to Shareholders dated 9 April 2020 (“Addendum”) are now available online on the Company’s website.

Both the Annual Report and Addendum may be accessed at the following URL: <https://uobkayhian.com/investor-relations-annual.html>

(click on the hyperlinks "<https://ir.chartnexus.com/uobkh/doc/AR/ar2019.pdf>" and "<https://ir.chartnexus.com/uobkh/doc/ADD/2020.pdf>", respectively)

You will need an internet browser and PDF reader to view these documents.

If you would like to receive printed copies of the Annual Report and Addendum, please complete the enclosed Form and return it to us by 16 April 2020. If you wish to submit questions related to the resolutions to be tabled for approval at the AGM, kindly complete the box in the Form and return it to us by 2.00 p.m. on 23 April 2020.

By completing, signing and returning the Form to us, you agree and acknowledge that we and/or our service provider may collect, use and disclose your personal data, as contained in your submitted Form or which is otherwise collected from you (or your authorised representative(s)), for the purpose of processing and effecting your request for printed copies of the relevant documents and processing of questions for the AGM.

Please keep safe as we navigate through these unprecedented times together.

Yours faithfully

For **UOB-KAY HIAN HOLDINGS LIMITED**

Josephine Goh  
Company Secretary

# REQUEST/QUESTIONS FORM

To: **UOB-Kay Hian Holdings Limited**

NB: Please tick accordingly.

I/We wish to receive printed copies of the Annual Report 2019 and Addendum to Shareholders dated 9 April 2020.

The shares are held by me/us under or through:

CDP Securities Account No. 

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CPFIS Account

Please complete your questions related to the resolutions to be tabled for approval at the AGM here. If there is insufficient space, please attach a separate sheet.

Name of Shareholder: \_\_\_\_\_

NRIC/Passport/Co. Reg. No.: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No. (optional): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



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Please affix  
postage  
stamp

The Company Secretary  
**UOB-Kay Hian Holdings Limited**  
8 Anthony Road #01-01  
Singapore 229957

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