

PERSONAL DATA PROTECTION POLICY

1. Overview

This Personal Data Protection Policy provides guidelines to Kejuruteraan Asastera Berhad (“KAB” or the “Company”) regarding the collection and processing of your personal data. KAB is committed to the protection of your personal data and compliance of all applicable personal data protection laws and regulations in Malaysia.

This policy applies to all operations and business units of KAB including but not limited to its group of companies, affiliates and its authorised entity (hereinafter collectively referred to as “KAB”, “we” and/or “us”).

2. Your consent.

By providing your personal data to KAB, you have read and accepted the statements herein; and you have consented to the processing of your personal data by KAB in the manner set out herein. If you provide personal data of third parties to KAB, you warrant and represent to KAB that you have obtained the required consent of the third parties for the processing of the relevant personal data by KAB in the manner set out herein.

3. Notice and Principle Statement

3.1 KAB may be required to collect personal data from you during the course of your dealings with KAB or for the purpose of KAB’s business activities. Such personal data may include (but not limited to) name as per identity card, preferred name, identity/passport number, age, contact number, residential address, email address, birth date, gender, race, nationality, occupation, designation, bank account details, information of spouse/children such as name and birth date, information of your company such as name, registration number and address, information as to physical or mental health, the commission or alleged commission of an offence and such other data necessary for the purposes which the personal data is collected.

3.2 The personal data provided by you may be processed for the following purposes:-

- to communicate and administer the business or contractual relationship between KAB and you and/or your company;
- to provide you with information about the activities, products, services, events and programmes that may be organized, managed, facilitated, provided, sponsored and/or participated by KAB;
- to conduct research, study, assessment, survey and/or prepare reports/statistics for purpose of KAB’s business activities;
- to comply with any legal or regulatory requirements applicable to KAB, and to make disclosure under the requirements of any law, regulation, direction, court order, by-law, guideline, circular or code applicable to KAB;
- to facilitate payment in connection with the business or contractual dealings between KAB and you and/or your company;
- for recruitment of employees;

3.3 The personal data provided by you to KAB may, if required, be disclosed to the following classes of third parties:

- KAB's subsidiaries within or outside Malaysia;
- KAB's sub-contractors or third party service or product providers as may be determined by KAB to be necessary or appropriate;
- financial institutions for purposes of facilitating payments and/or maintaining financial records in connection with the business or contract relationship between KAB and you and/or your company;
- government agencies and selected parties within or outside Malaysia including strategic partners that work with KAB in connection with KAB's business activities or any event or programme;
- agents, contractors, auditors, consultants, accountants, insurers, lawyers or other financial or professional advisers of KAB;
- regulatory bodies, government bodies or other authorities if required or authorized to do so to discharge any regulatory function under any law or in relation to any order or judgment of a court;
- any person to whom KAB is compelled or required to do so under the law; and/or
- our shareholders.

3.4 You have a right to request for access to and for correction of your personal data. You may also choose to limit the processing of your personal data. If you would like to make any of such requests, kindly submit your request in writing to KAB at the email address specified below.

4. Security of Your Personal Data

KAB has implemented security and technical measures to protect your personal data in accordance with such requirements of the applicable personal data protection laws and regulations.

5. Withdrawal of Consent

Notwithstanding anything to the contrary, you may at any time withdraw your consent to KAB processing any personal data of yours or to any part or portion of the same by sending to KAB a written notice of withdrawal at the email address specified below.

KAB shall take all necessary measures to give effect to your withdrawal of consent, to the extent that such withdrawal does not conflict with any of KAB's other legal obligations.

6. Retention of Data

KAB will retain your personal data for the use of KAB which in line with the applicable law.

7. Changes To This Statement

This statement may be revised and updated from time to time. KAB recommends that you visit this webpage to review the most updated version of this statement each time you provide your personal data to KAB.

8. Contact Us

If you have any questions about this policy or statement, you may contact us at: +603-90553812 or email: kabinvestor@asastera.com

This policy is dated 23 October 2018.

End of Policy