

Inch Kenneth Kajang Rubber

INCH KENNETH KAJANG RUBBER PLC
Registration No.: 194602000041 (990261-M)
(Incorporated in Malaysia)



ADMINISTRATIVE NOTES FOR THE 114th ANNUAL GENERAL MEETING (“114th AGM” or “The Meeting”)

Date : **Wednesday, 29 May, 2024**
114th AGM Time : **10.00 a.m.**
Broadcast : **26th Floor, Menara KH, Jalan Sultan Ismail, 50250 Kuala Lumpur**

Voting via Digital Ballot Form at a Virtual 114th AGM

1. The Company will conduct its 114th AGM virtually. Shareholders who wish to participate at the Meeting will therefore have to do so remotely. Pre-registration of attendance is required via the link at <https://vps.megacorp.com.my/ftW4Ow> (please refer to para 4 for further details). After the registration is validated and accepted, Shareholders will receive an email with a link to grant access to the **Digital Ballot Form (“DBF”)**.
2. With the DBF and the Meeting Link, you may exercise your right as a shareholder of the Company to participate and vote during the Meeting, at the comfort of your home or from any location.
3. Shareholders may use the *Questions’ Pane* facility (located at the top right corner of the screen) to submit questions in real time during the meeting via the Live-Streaming solution. Shareholders may also submit questions before the meeting via email to the following e-mail address in relation to the agenda items for the Meeting :
AGM-support.IKKR@megacorp.com.my

Registration Procedure

4. Kindly follow the steps below to ensure that you are able to obtain your DBF and meeting link to log in to the Live-Streaming session to participate and vote remotely during the Meeting online:
 - a. Open this link <https://vps.megacorp.com.my/ftW4Ow> or scan the QR code at the top right corner of this document, and submit all requisite details at least twenty-four (24) hours before the date of the Meeting.
 - b. Only shareholders are allowed to register their details online. Shareholders can also appoint proxies or Chairman of the meeting as proxy via online, as in step (a) above. Please ensure that your details are accurate as non-compliance would result in you not being able to participate in the Meeting.

- c. Alternatively, you may deposit your Proxy Form, duly completed with the proxy's email address and mobile phone number, at the office of the Poll Administrator at least 48 hours before the date of the Meeting at:

Mega Corporate Services Sdn. Bhd.

Level 15-2, Bangunan Faber Imperial Court, Jalan Sultan Ismail, 50250 Kuala Lumpur, Wilayah Persekutuan or;

Submit via e-mail to:

AGM-support.IKKR@megacorp.com.my

- d. For corporate shareholders / nominee accounts, please execute Form of Proxy as per step (c) above.
- e. Upon verification on your registration, the Poll Administrator, Mega Corporate Services Sdn. Bhd., will send the following via email:
- i. **Meeting Link** - for the Live-Streaming Session
 - ii. **DBF** - for Voting Purposes

Record of Depositors (“ROD”) for the 114th AGM

5. The date of ROD for the 114th AGM is Thursday, 23 May, 2024. As such, only shareholders whose name appear in the ROD shall be entitled to participate, speak and vote at the Meeting, or appoint proxy(ies) / corporate representative(s) to participate, speak and vote on his / her behalf.

Poll Voting

6. The voting of the Meeting will be conducted by poll. The Company has appointed Mega Corporate Services Sdn. Bhd. as the Poll Administrator to conduct the polling process by way of e-voting, and Cygnus Technology Solutions Sdn. Bhd. as Scrutineers to verify the poll results.
7. Shareholders can proceed to vote on the resolutions and submit your votes during the voting period as stipulated in the DBF. The Scrutineers will verify the poll results after which the Chairman will announce the poll voting results.

Enquiry

If you have any enquiries on the above, please contact the Poll Administrator during office hours (Monday to Friday):

Mega Corporate Services Sdn. Bhd.

Email : AGM-support.IKKR@megacorp.com.my

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