

INCH KENNETH KAJANG RUBBER PUBLIC LIMITED COMPANY

Registration No: 194602000041 (990261-M)



ADMINISTRATIVE GUIDE FOR THE FULLY VIRTUAL ONE HUNDRED AND TWELFTH ANNUAL GENERAL MEETING

Date	: Wednesday, 25 May 2022
Time	: 10.00 a.m.
Broadcast Venue	: 26th Floor Menara KH (Promet), Jalan Sultan Ismail, 50250 Kuala Lumpur, Malaysia

MODE OF MEETING

In light of the COVID-19 outbreak and as part of our safety measures, the **One Hundred and Twelfth Annual General Meeting (“112th AGM”)** of **Inch Kenneth Kajang Rubber Public Limited Company (“IKKR”)** or (the **“Company”**) will be conducted on a fully virtual basis via live streaming and online voting from the Broadcast Venue.

The Broadcast Venue is strictly to comply with Section 327(2) of the Companies Act 2016 which requires the Chairman of the Meeting to be present at the main venue of the Meeting. No shareholders/proxies should be physically present at the Broadcast Venue on the day of the 112th AGM.

Kindly ensure that you are connected to the internet at all times to participate and vote when our virtual 112th AGM has commenced. Therefore, it is your responsibility to ensure that connectivity for the duration of the meeting is maintained. Kindly note that the quality of the live webcast is dependent on the bandwidth and stability of the internet connection of the participants.

You may email your questions in relation to matters of discussion in the 112th AGM in advance to the Company.

REGISTRATION AND DIGITAL BALLOT FORM (“DBF”) VOTING PROCEDURES

As no shareholder/proxies should be physically present at the Broadcast Venue, shareholders/proxies who wish to participate at the 112th AGM will have to register online and participate remotely. Kindly follow the steps below to ensure that you can obtain your DBF and details to log in to the Webinar session to participate at the AGM online:

1. Open this link <https://vps.megacorp.com.my/tzSGOD> or scan the QR code above and submit all the details requested at least twenty-four (24) hours before the time of the AGM.
2. Only shareholders are allowed to register their details online. Shareholders can also appoint proxy/Chairman via online, as in Step 1 above. Please ensure that your details are accurate as any non-compliance may result in you not being able to receive your DBF.
3. Alternatively, you may deposit your Form of Proxy at the registrar’s office at 26th Floor Menara KH (Promet), Jalan Sultan Ismail, 50250 Kuala Lumpur or email agm-support.IKKR@megacorp.com.my not less than forty-eight (48) hours before the time appointed for holding the meeting or adjourned meeting at which the person named in the instrument proposed to vote or, and in default the instrument of proxy shall not be treated as valid.
4. For corporate shareholders / Nominee Accounts, please follow Step 3 above.
5. Registered shareholders/proxies, upon verified by the Poll Administrator, would receive two (2) emails:
 - i. Webinar session link (to join the virtual meeting); and
 - ii. DBF (for remote voting purposes).

POLL VOTING

The voting will be conducted by a poll in accordance with Paragraph 8.29A of Main Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed Mega Corporate Services Sdn. Bhd. as Poll Administrator to conduct the poll by way of electronic voting and Cygnus Technology Solutions Sdn. Bhd. as Scrutineers to verify the poll results.

For the purpose of the 112th AGM, e-voting will be carried out via your digital devices (e.g., Computer/Mobile Phone/Tablets). The DBF itself is self-explanatory. Please carefully read the instructions on the e-mail from Webinar Master to familiarise yourself with the steps needed to exercise your rights at the AGM.

Shareholders / Proxies can proceed to vote on the resolutions and submit your votes during the voting period as stipulated on the DBF. Upon completion of the voting session at the AGM, the Scrutineers will verify the poll results after which the Chairman of the Meeting will announce the results of the resolutions.

RECORD OF DEPOSITORS FOR THE AGM

The date of Record of Depositors for the 112th AGM is 19 May 2022. As such, only members whose names appear in the Record of Depositors shall be eligible to participate, speak and vote at the Meeting.

NO REFRESHMENTS AND NO DOOR GIFTS

There will be no distribution of refreshments and door gifts for the 112th AGM of the Company.

ENQUIRY

If you have any enquiries prior to the 112th AGM, please contact the following persons during office hours:

Poll Administrator

Mega Corporate Services Sdn. Bhd.
Mr Alfred Devan John or Encik Norhisham Abdul Hamid
Telephone No. : (03) 2692 4271 / 2694 8984
Facsimile No. : (03) 2732 5388
E-mail : agm-support.IKKR@megacorp.com.my

Inch Kenneth Kajang Rubber Public Limited Company

Cik Aisah Ahmad
Telephone No. : (03) 2144 4446
Facsimile No. : (03) 2141 8463
E-mail : aisah@ikkr.com.my