

Administrative Details

Administrative details for the 34th Annual General Meeting of Gas Malaysia Berhad

Date	Time	Venue
Friday, 30 May 2025	3.30 p.m.	Glenmarie Ballroom, Glenmarie Hotel & Golf Resort, No. 1, Jalan Usahawan U1/8, Seksyen U1, 40250 Shah Alam, Selangor Darul Ehsan, Malaysia

1. REGISTRATION

- (i) Registration will start at 1.30 p.m. on 30 May 2025 and registration counters will remain open until the conclusion of the 34th AGM or such time as may be determined by the Chairman of the meeting.
- (ii) Please produce your original MyKad/passport (for foreigners) to the registration staff for verification. Please ensure to collect your MyKad/passport thereafter.
- (iii) Upon verification and registration:
 - A special QR code will be generated for shareholders to scan and access to the e-polling system using own smartphone/tablet;
 - If you are attending the 34th AGM as a shareholder as well as a proxy, you will be registered once and will only be given one (1) identification wristband; and
 - No person will be allowed to enter the meeting hall without wearing the identification wristband. There will be no replacement in the event that you lose/misplace the identification wristband.
- (iv) No person will be allowed to register on behalf of another person, even with the original MyKad/passport of that person.
- (v) After registration, please vacate the registration area immediately and proceed to the meeting hall.
- (vi) The registration counter will only handle verification of identity and registration of attendance.
- (vii) Help desk support is available for any other enquiries/assistance/revocation of proxy's appointment.

2. ENTITLEMENT TO ATTEND AND VOTE

Only Shareholders whose names appear in the Record of Depositors as at 22 May 2025 shall be entitled to attend, speak and vote at the 34th AGM or appoint proxies to attend, speak and vote on his/her behalf in respect of the number of shares registered in his/her name at that time.

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3. PROXY

- (i) If a Shareholder is unable to attend the 34th AGM, he/she is encouraged to appoint the Chairman of the meeting as his/her proxy and indicate the voting instruction in the Form of Proxy in accordance with the notes and instructions printed therein.
- (ii) The original Form of Proxy must be duly executed and deposited with the Share Registrar of the Company at Boardroom Share Registrars Sdn Bhd, 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia or emailed to BSR.Helpdesk@boardroomlimited.com, not later than Thursday, 29 May 2025 at 3.30 p.m. The Form of Proxy may also be lodged electronically via Boardroom Smart Investor Portal at <https://investor.boardroomlimited.com> (following the steps below):

For Individual Shareholders, Corporate Shareholders

- (a) Open an internet browser. Latest versions of Chrome, Firefox, Safari, Edge or Opera are recommended.
- (b) Log in to BoardRoom Smar Investor Portal website at <https://investor.boardroomlimited.com>.
- (c) Login your BSIP account with your registered email address and password.
- (d) Click **“Meeting Event”** and select **“GAS MALAYSIA BERHAD 34th ANNUAL GENERAL MEETING”** from the list of companies and click **“Enter”**.

By Shareholder and Corporate Holder	By Nominees Company
<ul style="list-style-type: none"> Select the Company that you are representing - for Corporate Account user only. Go to “PROXY” and click on “Submit eProxy Form”. Click on “Submit eProxy Form” Enter your 9 digits CDS account number and number of securities held. Select your proxy/proxies appointment – either the Chairman of the meeting or individual named proxy/proxies. Read and accept the Terms and Conditions and click “Next”. Enter the required particulars of your proxy/proxies. Indicate your voting instructions for each Resolution – FOR, AGAINST, ABSTAIN or DISCRETIONARY. If DISCRETIONARY is selected, your proxy/proxies will decide on your votes during poll at the meeting. Review and confirm your proxy/proxies appointment and click “Submit”. Download or print the eProxy Form as acknowledgement. 	<ul style="list-style-type: none"> Select the Nominees Company that you are representing. Go to “PROXY” and click on “Submit eProxy Form”. Click on “Download Excel Template” to download. Insert the appointment of proxy/proxies for each CDS account with the necessary data and voting instructions in the downloaded excel file template. Ensure inserted data is correct and orderly. Proceed to upload the duly completed excel file. Review and confirm your proxy/proxies appointment and click “Submit”. Download or print the eProxy form as acknowledgement.

Please note that the closing date and time to submit your proxy/proxies form is by **Thursday, 29 May 2025 at 3.30 p.m.**

- (iii) Any corporate shareholder that wishes to appoint a representative to participate in the 34th AGM will require to provide the following documents to our Share Registrar not later than Thursday, 29 May 2025 at 3.30 p.m.:
 - (a) original certificate of appointment of its corporate representative or Form of Proxy under the seal of the corporation or under the hand of a duly authorised officer/attorney;
 - (b) copy of the corporate representative's or proxy's MyKad (front and reverse); and
 - (c) corporate representative's or proxy's email address and mobile phone number.

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- (iv) The Corporate Shareholders (through corporate representative(s) or appointed proxy(ies) who is unable to attend the 34th AGM) is encouraged to appoint the Chairman of the meeting as its proxy and indicate the voting instructions in the Form of Proxy in accordance with the notes and instructions printed therein.
- (v) In respect of the beneficiaries of the shares under a nominee company's CDS account ("NC shareholders") who wish to participate and vote at the 34th AGM, the NC shareholder(s) can request its nominee company to appoint him/her as a proxy to participate and vote at the 34th AGM. The NC shareholders will be required to provide the following documents to our Share Registrar not later than Thursday, 29 May 2025 at 3.30 p.m.:
 - (a) original Form of Proxy under the seal of the nominee company;
 - (b) copy of the proxy's MyKad (front and reverse); and
 - (c) proxy's email address and mobile phone number.
- (vi) A shareholder shall not be entitled to appoint more than two (2) proxies. Where a shareholder appoints two (2) proxies, the appointments shall be invalid unless he specifies the proportion of his shareholdings to be represented by each proxy.
- (vii) Where a member is an Exempt Authorised Nominee which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("omnibus account") as defined under the Securities Industry (Central Depositories) Act 1991, there is no limit to the number of proxies which the Exempt Authorised Nominee may appoint in respect of each omnibus account it holds.

4. REVOCATION OF PROXY

If a shareholder has submitted his/her proxy form prior to the 34th AGM and subsequently decides to appoint another person or wishes to participate in the 34th AGM by himself/herself, please revoke the appointment of proxy/proxies not later than Thursday, 29 May 2025 at 3.30 p.m. Please find the below step for revocation on eProxy form or physical proxy form:-

eProxy Form	Physical Proxy Form
<ul style="list-style-type: none"> Go to "Meeting Event" and select "GAS MALAYSIA BERHAD 34th ANNUAL GENERAL MEETING" from the list of companies and click "Enter". Go to "PROXY" and click on "Submit Another eProxy Form". Go to "Submitted eProxy Form List" and click "View" for the eProxy form. Click "Cancel/Revoke" at the bottom of the eProxy form. Click "Proceed" to confirm. 	<ul style="list-style-type: none"> Please write in to BSR.Helpdesk@boardroomlimited.com to revoke the appointment of proxy/proxies.

5. VOTING PROCEDURE

- (i) The voting at the 34th AGM will be conducted by way of poll in accordance with Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad.
- (ii) The Company has appointed Boardroom Share Registrar Sdn Bhd as Poll Administrator to conduct the poll by way of electronic voting (e-voting) and SKY Corporate Services Sdn Bhd as independent scrutineer to verify the poll results.

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6. ANNUAL REPORT 2024

The Annual Report 2024 is available on Gas Malaysia's website at www.gasmalaysia.com. You may request for printed copy of the Annual Report 2024 by contacting our Share Registrar or email them as details provided under item 11 below.

7. PARKING

Parking for visitors is available at the parking bays of the Hotel.

8. SUBMISSION OF QUESTIONS FOR 34th AGM

(i) Prior to the 34th AGM

Members and proxies may submit questions before the 34th AGM to the Chairman or Board of Directors via Boardroom Smart Investor Portal at <https://investor.boardroomlimited.com> not later than Thursday, 29 May 2025 at 3.30 p.m.

(ii) During the 34th AGM

Verified shareholder(s), proxy(ies) and corporate representative(s) will be able to ask questions in person at the Main Meeting Venue. The Chairman of the Board of Directors will endeavor their best to address all questions received in relation to the 34th AGM.

9. REFRESHMENTS

Light refreshments will be served outside Glenmarie Ballroom before the commencement of the 34th AGM.

10. COMMUNICATION GUIDANCE

Shareholders are reminded to monitor the Company's website and announcements for any changes to the arrangement of the 34th AGM.

11. ENQUIRY

If you have any enquiry prior to the 34th AGM please contact our Share Registrar during office hours from 9.00 a.m. to 5.00 p.m. (Monday to Friday):

Boardroom Share Registrars Sdn Bhd

Address : 11th Floor, Menara Symphony
No. 5, Jalan Prof. Khoo Kay Kim
Seksyen 13, 46200 Petaling Jaya
Selangor Darul Ehsan
Malaysia

General Line : +603 7890 4700 (Helpdesk)

Fax Number : +603 7890 4670

Email : BSR.Helpdesk@boardroomlimited.com